



# Ford County Soil and Water Conservation District

1380 W. OTTAWA, PAXTON, IL 60957 Phone (217) 379-4388

## MINUTES OF BOARD MEETING

January 17, 2022

### I. CALL TO ORDER

The monthly board meeting of the Ford County Soil and Water Conservation District was at Happy Day's Diner, Roberts, IL and was called to order by Kenny Hawthorne at 8:37 a.m. Member's present were: Kenny Hawthorne, Brent Hewitt, Adam Thorndyke, Jerry Oyer and Kurt Edwards. District employee: Sarah Earles.

### II. REPORT OF COOPERATING AGENCIES

NRCS- Emailed Report

FSA- N/A

AFT- N/A

PF-N/A

### III. APPROVE MINUTES

It was moved by Thorndyke, and seconded by Edwards to approve December 2021 Board Meeting minutes as mailed.

Status of Motion: carried at 9:48 a.m. with 5 Directors present

### IV. APPROVE TREASURER'S REPORT

The Treasurer's report was given with the following balances as of December 31, 2021

**\*\*See attached page\*\***

It was moved by Hewitt and Seconded by Thorndyke to approve the treasurer's reports from 12/01/2021 to 12/31/2021, as presented by AC/RC, Sarah Earles. Motion carried with 5 directors present at 9:53 a.m.

#### A. Approve Bills

- 12/9/21 SWCD of IL Insurance( Health Ins for Sarah)\_\_\_\_\_263.00
- 12/9/21 Unites States Liability Insurance Company(Director Ins)\_\_\_356.40
- 12/9/21 Pheasants Forever(9 orders)\_\_\_\_\_2,295.90
- 12/9/21 State Liabilities\_\_\_\_\_136.62
- 12/9/21 Federal Liabilities\_\_\_\_\_662.28
- 12/22/21 AISWCD Envirothon Fund\_\_\_\_\_1,000.00

Thorndyke made a motion to approve Pending Bills. Seconded by Oyer. Motion carried with 5 directors present at 9:54am.

#### B. Company Credit Card

- November Statement-Zero Balance

#### C. Approve Staff Time Sheets

It was moved by Oyer, seconded by Edwards to approve staff time sheets for the following positions: AC/RC

12/9/2021 Sarah Earles\_\_\_\_\_1086.12

12/23/2021 Sarah Earles\_\_\_\_\_1086.13

Status of Motion: carried at 9:55 a.m. with 5 directors present.

**V. OLD BUSINESS- UPDATES**

- Goals of SWCD – Tabled until Feb 8<sup>th</sup> at 1pm at Jerry Oyer's house
- NRI Rate – Tabled
- Mark Thorndyke joined via zoom to let us know what Merrill Lynch has for investing money. Oyer made a motion to invest \$150,000.00 into the Conservative to Moderate group offered by Merrill Lynch. Second by Hewitt. Motion carried with 5 directors present.
- Edwards made a motion to put \$75,000.00 into a CD at Frederick Community Bank for 6 Months. Second by Thorndyke. Motion carried with 5 directors present.

**VI. NEW BUSINESS**

- Upcoming events- CCS on 2/3/2022 via zoom
- OMA training for board members- Website is still down
- Statement of Economic Interest-Everyone filed them out and Earles with send them to the county
- Sarah Earles- Yearly Review
- Motion was made by Edwards to go into closed session to discuss Sarah's Yearly review. Second by Oyer. Meeting closed at 10:27am with 5 directors present. Edwards made a motion at 11:03am to reopen the meeting. Second by Oyer. Meeting opened with 5 directors present.
- Thorndyke made a motion to increase Sarah Earles hourly pay to \$20.00/hour. Seconded by Hewitt. Motion carried with 5 directors present at 11:21am
- Thorndyke made a motion to offer job to Paula Swearingen at \$14.50/hour. With hopes of her starting Feb 1<sup>st</sup>. Seconded by Edwards at 11:25am

**VII. DISTRICT EMPLOYEE REPORTS**

**AC/RC's REPORT – working on CSP Payments and end of the year reporting**

**VIII. CORRESPONDENCE/MISCELLANEOUS –**

- Reminder to board members to complete OMA training if you haven't already.  
<http://foia.ilattorneygeneral.net/Default.aspx> WEBSITE IS STILL DOWN

**IX. PLAN NEXT MEETING – Monday February 14, 2022****X. ADJOURN-** motion made to adjourn by Thorndyke and seconded by Edwards with 5 directors present at 11:26 a.m.