



Ford County Soil and Water Conservation District

1380 W. OTTAWA, PAXTON, IL 60957 Phone (217) 379-2372

MINUTES OF BOARD MEETING

December 12, 2018

I. CALL TO ORDER

The monthly board meeting of the Ford County Soil and Water Conservation District was held at the USDA Building, Paxton, IL and was called to order by Hawthorne at 6:00 p.m. Members present were: Kenny Hawthorne, Todd Lee, and Kurt Edwards. District employee: Sarah Earles.

II. REPORT OF COOPERATING AGENCIES

NRCS-Emailed report from Dennis

FSA- NA

PCM- NA

III. APPROVE MINUTES

It was moved by Edwards, and seconded by Lee to approve 11/13/2018 Board Meeting minutes as mailed.

Amendments: None

Status of Motion: carried at 6:05 p.m. with 3 Directors present

IV. APPROVE TREASURER'S REPORT

The Treasurer's report was given with the following balances as of November 30, 2018

****See attached page****

It was moved by Edwards and Seconded by Lee to approve the treasurer's reports from 11/1/2018 to 11/30/2018, as presented by AC/RC, Sarah Earles. Motion carried with 3 directors present at 6:08p.m.

A. Approve Bills

• Verizon Wireless	40.01
• SWCD Insurance Group	1,031.00
• Federal Liabilities	633.92
• State Liabilities	130.68
• Illinois Dept of Ag(Tree Cert for 2019)	50.00
• Russell Leigh and Associates	1,500.00
• Pheasants Forever(3 Seed orders)	6,016.41
• Sarah Earles(Mileage and Sale bonus)	329.26
• Adam Thorndyke(FY17 PFC)	1,133.55
• Kenny Hawthorne(Summer Con. Hotel/Parking)	84.10
• U of I Extension (2019 Partnership)	50.00

It was moved by Lee and 2nd by Edwards to pay pending bills

Status of Motion: Carried at 6:10 p.m. With 3 directors present

B. Company Credit Card

None

All programs and services of the Ford County Soil and Water Conservation District are offered on a nondiscriminatory basis without regard to race, color, national origin, religion, gender, sexual orientation, age, marital status or handicap

C. Approve Staff Time Sheets

It was moved by Lee, seconded by Edwards to approve staff time sheets for the following positions: AC/RC –Earles

11/4/18 Sarah Earles	\$1038.69
11/15/18 Sarah Earles	\$1038.68
11/29/18 Sarah Earles	\$1038.68

Status of Motion: carried at 6:11 p.m. with 3 directors present

V. OLD BUSINESS- UPDATES

- Recycling Event- No update
- Table New Hire

VI. GRANTS AND FUNDING UPDATES

- PFC bills are finally coming in Funds have to be spent by December 15th

VII. NEW BUSINESS

- KENNY GAVE UPDATE ON AISWCD AND FOUNDATION

VIII. DISTRICT EMPLOYEE REPORTS

A. RC's REPORT -Working on CSP and EQIP Payments. Also, PFC Payments

B. AC's REPORT –

IX. COMMITTEE REPORTS –

X. CORRESPONDENCE/MISCELLANEOUS – N/A

XI. PLAN NEXT MEETING –January 14, 2019 at 6:00pm

XII. ADJOURN- motion made to adjourn by Edwards and seconded by Lee with 3 directors present at 7:01 p.m.

1:09 PM
12/12/18
Cash Basis

Ford Cty. Soil & Water Cons. Dist.
Profit & Loss Budget vs. Actual
July through November 2018

	Jul - Nov 18	Budget	\$ Over Budget	% of Budget
Income				
American Farmland Trust	515.00	1,490.52	-975.52	34.6%
Change for Petty Cash	0.00	0.00	0.00	0.0%
transfer in from LUC6	1,800.00			
400 · STATE OF ILLINOIS GRANT	61,855.67	61,000.00	855.67	101.4%
401 · GRANT INCOME	0.55			
404 · FORD COUNTY BOARD GRANT	5,000.00	5,000.00	0.00	100.0%
405 · DISTRICT SPONSORS	150.00	0.00	150.00	100.0%
407 · INTEREST INCOME	58.19	19.49	38.70	298.6%
408 · PROMOTIONAL	0.00	0.00	0.00	0.0%
409 · DISTRICT SALES PROGRAM	9,198.35	96,655.95	-87,457.60	9.5%
412 · MISCELLANEOUS INCOME	0.00	0.00	0.00	0.0%
413 · MISCELLANEOUS REIMBURSEMENT	201.00	6.98	194.02	2,879.7%
638 · NRCS Contribution Agreement	11,186.00	39,506.67	-28,320.67	28.3%
639 · MRBI Agreement	343.03	4,408.04	-4,065.01	7.8%
Total Income	90,307.79	208,087.65	-117,779.86	43.4%
Gross Profit	90,307.79	208,087.65	-117,779.86	43.4%
Expense				
Cover Crop Champion	707.00			
DIRECTOR EXPENSE	84.10	0.00	84.10	100.0%
DUES EXPENSE	10.00	20.00	-10.00	50.0%
EDUCATION EXPENSE	0.00	1,165.52	-1,165.52	0.0%
EQUIPMENT	200.07	138.25	61.82	144.7%
INSURANCE	6,122.18	10,459.13	-4,336.95	58.5%
OFFICE	1,501.21	1,440.51	60.70	104.2%
PROMOTIONAL EXPENSE	208.90	81.75	127.15	255.5%
SALES EXPENSE	13,757.58	85,907.93	-72,150.35	16.0%
6560 · PAYROLL EXPENSE	15,205.19	19,287.90	-4,082.71	78.8%
66900 · Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
810 · PAYROLL EXPENSE/MISC	0.00	0.00	0.00	0.0%
819 · PFC COST-SHARE	1,133.55			
990 · MISCELLANEOUS OUT	0.00	0.00	0.00	0.0%
991 · Education Donation expenses	0.00	0.00	0.00	0.0%
Total Expense	38,929.78	118,500.99	-79,571.21	32.9%
Net Income	51,378.01	89,586.66	-38,208.65	57.4%