



Ford County Soil and Water Conservation District

1380 W. OTTAWA, PAXTON, IL 60957 Phone (217) 379-2372

MINUTES OF BOARD MEETING

January 14, 2019

I. CALL TO ORDER

The monthly board meeting of the Ford County Soil and Water Conservation District was held at the USDA Building, Paxton, IL and was called to order by Lee at 6:00 p.m. Members present were: Todd Lee, Brad Strebeck, and Kurt Edwards. District employee: Sarah Earles.

II. REPORT OF COOPERATING AGENCIES

NRCS-NA

FSA- NA

PCM- NA

III. APPROVE MINUTES

It was moved by Edwards, and seconded by Strebeck to approve 12/14/2018 Board Meeting minutes as mailed.

Amendments: None

Status of Motion: carried at 6:01 p.m. with 3 Directors present

IV. APPROVE TREASURER'S REPORT

The Treasurer's report was given with the following balances as of December 31, 2018

****See attached page****

It was moved by Edwards and Seconded by Strebeck to approve the treasurer's reports from 12/1/2018 to 12/31/2018, as presented by AC/RC, Sarah Earles. Motion carried with 3 directors present at 6:09 p.m.

A. Approve Bills

• 12/6/18 Illinois Liabilities	\$196.02
• 12/6/18 Federal Liabilities	\$950.88
• 12/6/18 Turner Vermont Agency(Director Liability)	\$1,173.00
• 12/11/18 Verizon Wireless	\$40.01
• 12/12/18 SWCD Insurance	\$1,031.00
• 12/12/18 Pheasants Forever	\$7,569.45
• 12/12/18 Rick Kerchenfaut(PFC)	\$618.00
• 12/12/18 Todd Lee (PFC)	\$618.00
• 12/12/18 Dennis Lee (PFC)	\$618.00
• 12/12/18 TD Lee Farms (Cover Crop Champion)	\$2,052.60
• 12/12/18 Adam Thorndyke(Cover Crop Champion)	\$1,558.84
• 12/12/18 Sarah Earles (mileage)	\$157.18
• 12/19/18 Deluxe Business Checks	\$214.49
• 12/21/18 Darrell Dunahee(PFC)	\$775.14
• 12/21/18 Tyler Young (PFC)	\$897.60
• 12/21/18 Mike Young (PFC)	\$803.57
• 12/21/18 Roger Wycoff(PFC)	\$845.65
• 12/21/18 Michael Butler(PFC)	\$867.19
• 12/27/18 Ruth Ann Penicook(PFC)	\$1,517.04
• 12/27/18 John A Penicook JR Tr (PFC)	\$1,441.82

All programs and services of the Ford County Soil and Water Conservation District are offered on a nondiscriminatory basis without regard to race, color, national origin, religion, gender, sexual orientation, age, marital status or handicap

- 12/27/18 Dennis Jordan (PFC) _____ \$418.20
- 12/27/18 Verizon Wireless _____ \$40.01

It was moved by Edwards and 2nd by Strebeck to pay pending bills
 Status of Motion: Carried at 6:10 p.m. With 3 directors present

B. Company Credit Card

- 11/14/18 100 Stamps _____ \$50.00
- Paid 12/12/18

C. Approve Staff Time Sheets

It was moved by Edwards, seconded by Strebeck to approve staff time sheets for the following positions: AC/RC –Earles
 12/13/18 Sarah Earles _____ \$1038.68
 12/27/18 Sarah Earles _____ \$1038.68

Status of Motion: carried at 6:12 p.m. with 3 directors present

V. OLD BUSINESS- UPDATES

- Recycling Event- No update
- Table New Hire

VI. GRANTS AND FUNDING UPDATES

VII. NEW BUSINESS

- Edwards made motion to give Illinois Envirothon \$50 2nd by Strebeck. Motion carried with 3 directors present.
- Annual meeting will be Monday February 11th at 6pm and Elections will be Tuesday February 19th from 7-5:30
- Employee Evaluation- Edwards made a motion to talk evaluation until February meeting when more board members will be here. He also stated that it needs to be done in February and not to allow it to be tabled again. Strebeck seconded. Motion carried with 3 directors present

VIII. DISTRICT EMPLOYEE REPORTS

- A. AC/RC's REPORT** –Surgery is set for January 16th and hopefully back to work in a couple weeks. Everything is caught up in the office.

IX. COMMITTEE REPORTS –

X. CORRESPONDENCE/MISCELLANEOUS – N/A

XI. PLAN NEXT MEETING –February 11, 2019 at 6:00pm

XII. ADJOURN- motion made to adjourn by Edwards and seconded by Strebeck with 3 directors present at 6:42 p.m.

3:21 PM
01/10/19
Cash Basis

Ford Cty. Soil & Water Cons. Dist.
Profit & Loss Budget vs. Actual
July through December 2018

	Jul - Dec 18	Budget	\$ Over Budget	% of Budget
Income				
American Farmland Trust	515.00	1,490.52	-975.52	34.6%
Change for Petty Cash	0.00	0.00	0.00	0.0%
transfer in from LUC6	1,800.00			
400 - STATE OF ILLINOIS GRANT	61,855.67	61,000.00	855.67	101.4%
401 - GRANT INCOME	2,000.55			
404 - FORD COUNTY BOARD GRANT	5,000.00	5,000.00	0.00	100.0%
405 - DISTRICT SPONSORS	150.00	0.00	150.00	100.0%
406 - EDUCATION DONATION	549.22			
407 - INTEREST INCOME	74.60	24.18	50.42	308.5%
408 - PROMOTIONAL	100.00	0.00	100.00	100.0%
409 - DISTRICT SALES PROGRAM	24,575.35	96,679.95	-72,104.60	25.4%
412 - MISCELLANEOUS INCOME	0.00	0.00	0.00	0.0%
413 - MISCELLANEOUS REIMBURSEMENT	1,699.72	6.98	1,692.74	24,351.3%
638 - NRCS Contribution Agreement	11,186.00	40,256.67	-29,070.67	27.8%
639 - MRBI Agreement	343.03	4,408.04	-4,065.01	7.8%
Total income	109,849.14	208,866.34	-99,017.20	52.6%
Gross Profit	109,849.14	208,866.34	-99,017.20	52.6%
Expense				
Cover Crop Champion	4,318.44			
DIRECTOR EXPENSE	84.10	0.00	84.10	100.0%
DUES EXPENSE	10.00	70.00	-60.00	14.3%
EDUCATION EXPENSE	0.00	1,165.52	-1,165.52	0.0%
EQUIPMENT				
870 - Computer	280.09	218.27	61.82	128.3%
871 - Other Equipment	0.00	0.00	0.00	0.0%
Total EQUIPMENT	280.09	218.27	61.82	128.3%
INSURANCE	8,326.18	13,682.13	-5,355.95	60.9%
OFFICE	1,759.19	1,453.95	305.24	121.0%
PROMOTIONAL EXPENSE	208.90	85.78	123.12	243.5%
SALES EXPENSE	21,327.03	85,907.93	-64,580.90	24.8%
6560 - PAYROLL EXPENSE	18,204.33	25,238.91	-7,034.58	72.1%
66900 - Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
810 - PAYROLL EXPENSE/MISC	0.00	0.00	0.00	0.0%
819 - PFC COST-SHARE	10,553.76			
990 - MISCELLANEOUS OUT	0.00	0.00	0.00	0.0%
991 - Education Donation expenses	0.00	0.00	0.00	0.0%
Total Expense	65,072.02	127,822.49	-62,750.47	50.9%
Net Income	44,777.12	81,043.85	-36,266.73	55.3%