



Ford County Soil and Water Conservation District

1380 W. OTTAWA, PAXTON, IL 60957 Phone (217) 379-4388

MINUTES OF BOARD MEETING

December 14, 2021

I. CALL TO ORDER

The monthly board meeting of the Ford County Soil and Water Conservation District was at Happy Day's Diner, Roberts, IL and was called to order by Kenny Hawthorne at 8:38 a.m. Member's present were: Kenny Hawthorne, Brent Hewitt, Adam Thorndyke, Jerry Oyer and Kurt Edwards. District employee: Sarah Earles. Guests: Jean Brokish, AFT

II. REPORT OF COOPERATING AGENCIES

NRCS- Emailed Report

FSA- N/A

AFT- Emailed Report.

PF-N/A

III. APPROVE MINUTES

It was moved by Thorndyke, and seconded by Hewitt to approve September 2021 Board Meeting minutes as mailed.

Status of Motion: carried at 8:51 a.m. with 5 Directors present

IV. APPROVE TREASURER'S REPORT

The Treasurer's report was given with the following balances as of November 30, 2021

****See attached page****

It was moved by Hewitt and Seconded by Edwards to approve the treasurer's reports from 09/01/2021 to 11/30/2021, as presented by AC/RC, Sarah Earles. Motion carried with 5 directors present at 8:58 a.m.

A. Approve Bills

9/3/21 AISWCD (Worker's Comp Insurance)	494.00
9/3/21 Verizon Wireless (MIFI Service)	40.05
9/3/21 SWCD of Illinois Insurance (Sept Health)	263.00
9/3/21 Pheasants forever (1 seed order)	183.60
9/8/21 Federal Liabilities	662.28
9/8/21 State Liabilities	136.62
10/6/21 Verizon Wireless(MIFI Service)	40.01
10/6/21 SWCD Of Illinois Ins(Oct Health & Qrt Life and dis)	347.22
10/6/21 Andry's Fish Farm	1,918.75
10/8/21 State Liabilities	204.93
10/8/21 Federal Liabilities	993.42
10/14/21 Russell Leigh & Associates	1,700.00
10/19/21 Jeremy Tjardes(Cost Share Cover Crops)	1,600.00
10/28/21 Verizon Wireless (MIFI Service)	40.03
10/28/21 Winding Creek Nursery	1,207.75
10/28/21 SWCD of IL Insurance(Nov Health)	263.00
10/28/21 Pheasants Forever(4 orders)	1520.55
10/28/21 IL Dept of Ag(Nursery Dealer Cert for 2022)	50.00
10/29/21 Iroquois County SWCD(Uhaul and Gas for Tree P/U)	125.58
11/11/21 ISWCDEA(Dues and Winter Training)	40.00
11/11/21 AISWCD(Winter Training for Kenny)	120.00
11/12/21 William Arends(PFC Cost share on WW)	12,781.46

11/15/21 State Liabilities	136.62
11/15/21 Federal Liabilities	662.28
11/25/21 Verizon Wireless (MIFI Service)	40.01

Thorndyke made a motion to approve Pending Bills. Seconded by Oyer. Motion carried with 5 directors present at 9:14am.

B. Company Credit Card

- August Statement-Zero Balance
- September Statement (Underweight Recycling Charge) 600.00
Pd 10/6/2021 #6980
- October Statement-Zero Balance

Motion made by Edwards to approve Credit Card payment, and seconded by Oyer. Motion carried with 5 directors present at 9:15am.

C. Approve Staff Time Sheets

It was moved by Oyer, seconded by Edwards to approve staff time sheets for the following positions: AC/RC

9/2/2021 Sarah Earles	1086.12
9/15/2021 Sarah Earles (Mileage)	330.40
9/16/2021 Sarah Earles	1086.12
9/30/2021 Sarah Earles	1086.12
10/14/2021 Sarah Earles	1086.13
10/28/2021 Sarah Earles	1086.13
11/11/2021 Sarah Earles	1086.12
11/25/2021 Sarah Earles	1086.12

Status of Motion: carried at 9:16 a.m. with 5 directors present.

V. OLD BUSINESS- UPDATES

- Goals of SWCD – Tabled
- NRI Rate – Tabled
- Tree/Fish Sale Totals-Edwards made motion to pay Earles 10% bonus from both sales. Thorndyke 2nd. Status of motion, carried with 5 directors present at 9:22 am
- New Hire- Set up interview, however the office is only allowed 25% staff at one time so hiring may not happen for a while.

VI. NEW BUSINESS

- Upcoming events- None
- CD/Investment-Table for next meeting
- OMA training for board members- Website is still down
- Audit-Reviewed motion made by Edwards to accept, Oyer seconded. Motion Carried at 10am with 5 directors present.
- Envirothon- Edwards made a motion to give a donation for \$1000 to the Envirothon since we were given money from a scholarship this year to be used for Education. Hewitt seconded the motion. Motion carried at 10:14 am with 5 directors present.
- Elections will be Feb 17th

VII. DISTRICT EMPLOYEE REPORTS

AC/RC's REPORT – working on CSP Payments and end of the year reporting

VIII. CORRESPONDENCE/MISCELLANEOUS –

- Reminder to board members to complete OMA training if you haven't already.
<http://foia.ilattorneygeneral.net/Default.aspx> WEBSITE IS STILL DOWN

All programs and services of the Ford County Soil and Water Conservation District are offered on a nondiscriminatory basis without regard to race, color, national origin, religion, gender, sexual orientation, age, marital status or handicap

IX. PLAN NEXT MEETING – Monday January 17, 2022

X. ADJOURN- motion made to adjourn by Oyer and seconded by Edwards with 3 directors present at 10:31 a.m.