



Ford County Soil and Water Conservation District

1380 W. OTTAWA, PAXTON, IL 60957 Phone (217) 379-4388

MINUTES OF BOARD MEETING May 10, 2021

I. CALL TO ORDER

The monthly board meeting of the Ford County Soil and Water Conservation District was held via zoom and was called to order by Kenny Hawthorne at 8:30 a.m. Member's present were: Kenny Hawthorne, Adam Thorndyke, Brent Hewitt, Jerry Oyer, and Kurt Edwards. District employee: Sarah Earles. Guests: Jean Brokish, AFT.

II. REPORT OF COOPERATING AGENCIES

NRCS- N/A

FSA- N/A

AFT- **See attached page**

PF-N/A

III. APPROVE MINUTES

It was moved by Oyer, and seconded by Hewitt to approve April 2021 Board Meeting minutes as mailed. Status of Motion: carried at 8:52 a.m. with 5 Directors present

IV. APPROVE TREASURER'S REPORT

The Treasurer's report was given with the following balances as of April 30, 2021

See attached page

It was moved by Thorndyke and Seconded by Edwards to approve the treasurer's reports from 04/01/2021 to 04/30/2021, as presented by AC/RC, Sarah Earles. Motion carried with 5 directors present at 8:56 a.m.

A. Approve Bills

Date	Memo	Amount
4/1/21	SWCD Insurance- April Health Sarah, Qrtly Life and Disability for Brandi and Sarah	492.91
4/1/21	Pheasants Forever-6 Seed orders	2281.95
4/1/21	Verizon Wireless	40.01
4/5/21	State Liabilities	263.56
4/5/21	Federal Liabilities	1195.76
4/29/21	Pheasants Forever-5 seed orders	1096.64
4/29/21	Iroquois County SWCD- Gas for Tree Pick up	40.33
4/29/21	Winding Creek Nursery	3268.50
4/29/21	Hensler Nursery-Bare-root Trees	400.00
4/29/21	Verizon Wireless	40.03
4/29/21	SWCD Insurance –May Health Insurance	367.00
4/30/21	Payroll Subscription-Quickbooks	500.00

Thorndyke made a motion to approve Pending Bills. Seconded by Edwards. Motion carried with 5 directors present at 8:59am.

B. Company Credit Card

March 2021 Credit Card Statement
Intuit Quickbooks Subscription _____ \$299.95

Motion made by Edwards to approve Credit Card payment, and seconded by Thorndyke. Motion carried with 5 directors present at 9:00am.

C. Approve Staff Time Sheets

It was moved by Hewitt, seconded by Oyer to approve staff time sheets for the following positions: AC/RC

04/01/21

Sarah Earles _____ **\$1086.12**

Brandi Williams _____ **\$955.80**

04/15/21

Sarah Earles _____ **\$1086.13**

Brandi Williams _____ **\$881.60**

04/29/21

Sarah Earles _____ **\$1086.12**

Brandi Williams _____ **\$955.80**

MILEAGE

4/15/2021 Brandi Williams-Champaign \$33.06

4/29/2021 Sarah Earles-Crescent City \$36.96

Status of Motion: carried at 9:00 a.m. with 5 directors present.

V. OLD BUSINESS- UPDATES

- Electronic Recycling Event – Event was held April 24, 2021, with great success despite the rain. We filled 2 and 1/3 trailers collecting from 328 households. Gene May is working on setting up 2 other events this year. One in Paxton and one in Piper City. Donations collect from the April 24 event will be used to pay expenses from this event and the other 2 if needed.
- Goals of SWCD – Tabled
- NRI Rate – N/A

VI. NEW BUSINESS

- Upcoming events –Ford County Fair June 13-19
- Fish Sale Profit was \$1,113.00 Tree Sale Profit \$1,702.17 Thorndyke made a motion to pay Sarah and Brandi 10% of the profit from each sale per their contract. Oyer seconded that motion. Motion carried at 9:10 am with 5 directors present
- Joe Bybee Regional Rep is retiring at the end of May. Hewitt made a motion to send \$20 to Joe Bybee for his gift. Edwards seconded. Status of motion: Carried at 9:11 am with 5 directors present.
- CD-Oyer made motion to close CD at Frederick Community Bank. Hewitt Seconded the motion. Motion carried at 9:12am with 5 directors present. Discussion was had about looking into better ways to invest. Tabled until the next meeting.
- Booth at Ford County Fair is \$75. Edwards made a motion to set up our booth at the fair. Thorndyke seconded the motion. Motion carried at 9:15am
- Departure of Brandi Williams- Her last day of work was April 30, 2021 She is moving out of state. Discussion was had. May look into hiring someone in the fall of 2021 due to this being such a busy time, that it would be hard to train someone. Tabled.

VII. DISTRICT EMPLOYEE REPORTS

AC/RC's REPORT – N/A.

VIII. CORRESPONDENCE/MISCELLANEOUS –

- Reminder to board members to complete OMA training if you haven't already.
<http://foia.ilattorneygeneral.net/Default.aspx>

IX. PLAN NEXT MEETING – Monday June 21, 2021

X. ADJOURN- motion made to adjourn by Thorndyke and seconded by Edwards with 5 directors present at 9:50 a.m.