



Ford County Soil and Water Conservation District

1380 W. OTTAWA, PAXTON, IL 60957 Phone (217) 379-4388

MINUTES OF BOARD MEETING

November 11, 2020

I. CALL TO ORDER

The monthly board meeting of the Ford County Soil and Water Conservation District was held via zoom and was called to order by Hawthorne at 10:01 a.m. Members present were: Kenny Hawthorne, Jerry Oyer, Adam Thorndyke, and Kurt Edwards. District employee: Sarah Earles. Guests: Jean Brokish-AFT

II. REPORT OF COOPERATING AGENCIES

NRCS-Emailed Report

AFT- Upcoming Webinar on Dec 10th at 10am with Ken Ferrie

FSA- NA

PF-N/A

III. APPROVE MINUTES

It was moved by Edwards, and seconded by Oyer to approve September 2020 Board Meeting minutes as mailed.

Status of Motion: carried at 10:19 a.m. with 4 Directors present

IV. APPROVE TREASURER'S REPORT

The Treasurer's report was given with the following balances as of October 31, 2020

****See attached page****

It was moved by Thorndyke and Seconded by Edwards to approve the treasurer's reports from 9/1/2020 to 10/31/2020, as presented by AC/RC, Sarah Earles. Motion carried with 4 directors present at 10:22 a.m.

A. Approve Bills

• 9/2/2020 Verizon Wireless (MIFI)	40.01
• 9/2/2020 SWCD Insurance Group(Sept Health)	367.00
• 9/17/2020 Federal Liabilities	652.16
• 9/17/2020 State Liabilities	134.64
• 10/1/2020 Pheasants Forever(Stop Payment on #6806)	25.00
• 10/1/2020 LUC 6 (2020 LUC Dues)	300.00
• 10/2/2020 Pheasants Forever(Replacement for #6806)	9158.91
• 10/2/2020 Pheasants Forever(3 seed orders)	1004.81
• 10/5/2020 Verizon Wireless (MIFI)	40.01
• 10/5/2020 SWCD Insurance Group(Oct Health &Dis)	445.19
• 10/5/2020 Russell Leigh &Associates (Fy20 Audit)	1700.00
• 10/7/2020 State Liabilities	134.64
• 10/7/2020 Federal Liabilities	652.16
• 10/15/2020 IL Dept of Ag (2021 Nursery Dealer Cert)	50.00
• 10/15/2020 Andry's Fish Farm (Fall 2020 Sale)	3896.35
• 10/23/2020 Winding Creek Nursery (Fall Tree Sale 2020)	2872.15
• 10/28/2020 ISWCDEA (2021 Dues and Winter Training)	35.00
• 10/28/2020 Verizon Wireless (MIFI)	40.01

B. Company Credit Card

- August Statement_____ \$6.14 cleaning supplies_____ Paid 9/2/2020
- September Statement_____ \$6.38 Cleaning Supplies_____ Paid 10/15/2020
- October Statement-None

It was moved by Oyer and 2nd by Edwards to pay pending bills
 Status of Motion: Carried at 10:23 a.m. With 4 directors present

C. Approve Staff Time Sheets

It was moved by Oyer, seconded Edwards to approve staff time sheets for the following positions: AC/RC –Earles

9/3/20 Sarah Earles_____ 1,070.64
 9/17/20 Sarah Earles_____ 1,070.64
 10/1/20 Sarah Earles_____ 1,070.64
 10/15/20 Sarah Earles_____ 1,070.64
 10/31/20 Sarah Earles_____ 1,070.64

Status of Motion: carried at 10:24 a.m. with 4 directors present

V. OLD BUSINESS- UPDATES

- Electronic Recycling-Tabled until we hear from the county for 2021
- NRI-Tabled
- Goals of SWCD Board-Tabled
- Fish and Tree Sale Bonus for Sarah; Edwards mad motion to pay the bonus. 2nd by Thorndyke. Motion carried with 4 directors present at 10:27 a.m.
 - Fish- Net Profit \$1,133.87 Bonus for Sarah 10%= \$113.39
 - Tree-Net Profit \$1,150.26 Bonus for Sarah 10%=\$115.03

VI. GRANTS AND FUNDING UPDATES**VII. NEW BUSINESS**

- Upcoming events CCS coming up in January. Free this year since it is virtual. Sarah will forward out that information later this week.
- FY2020 Audit presented with no discussion
- New Hire- Post on Facebook, website, paper and Indeed. Deadline to apply is December 18th. Board to review on the 14th.

VIII. DISTRICT EMPLOYEE REPORTS**A. AC/RC's REPORT –Been working on PFC****IX. COMMITTEE REPORTS –****X. CORRESPONDENCE/MISCELLANEOUS –****XI. PLAN NEXT MEETING –Monday December 14, 2020 at 10:00am****XII. ADJOURN-** motion made to adjourn by Thorndyke and seconded by Edwards with 4 directors present at 10:53 a.m.