



Ford County Soil and Water Conservation District

1380 W. OTTAWA, PAXTON, IL 60957 Phone (217) 379-4388

MINUTES OF BOARD MEETING

April 11, 2022

I. CALL TO ORDER

The monthly board meeting of the Ford County Soil and Water Conservation District was at Happy Day's Diner, Roberts, IL and was called to order by Kenny Hawthorne at 8:33 a.m. Member's present were: Kenny Hawthorne, Adam Thorndyke, Brent Hewitt, and Jerry Oyer. District employee: Sarah Earles. Guests: Jake Haar-AFT

II. REPORT OF COOPERATING AGENCIES

NRCS- N/A

FSA- N/A

AFT- Jake introduced himself to the board. He has been with AFT for about a month. He covers the Vermilion Headwaters, Watershed in Livingston, Ford and Iroquois County

PF-N/A

III. APPROVE MINUTES

It was moved by Thorndyke, and seconded by Oyer to approve March 2022 Board Meeting minutes as mailed. Status of Motion: carried at 8:39 a.m. with 4 Directors present

IV. APPROVE TREASURER'S REPORT

The Treasurer's report was given with the following balances as of March 31, 2022

****See attached page****

It was moved by Hewitt and Seconded by Oyer to approve the treasurer's reports from 03/01/2022 to 03/31/2022, as presented by AC/RC, Sarah Earles. Motion carried with 4 directors present at 8:43 a.m.

A. Approve Bills

• 3/4/22 Illinois Pioneer Pheasants Forever(Banq Sponsor)	250.00
• 3/4/22 Verizon Wireless (MIFI Service)	40.01
• 3/4/22 SWCD of IL Insurance(March Health Ins)	263.00
• 3/4/22 Pheasants Forever(5 orders)	1033.20
• 3/9/22 State Liabilities	158.40
• 3/9/22 Federal Liabilities(Feb)	777.60
• 3/9/22 Federal Liabilities(Jan)	683.98
• 3/21/22 University of Illinois(Ag in classroom)	50.00
• 3/30/22 Jeff Davis(Over Payment on Seed Order)	106.00
• 3/30/22 Verizon Wireless(MIFI Service)	40.01
• 3/30/22 SWCD Insurance(Health, Life and Disability Ins)	358.41
• 3/30/22 Pheasants Forever(8 orders)	6185.70

Thorndyke made a motion to approve Pending Bills. Seconded by Hewitt. Motion carried with 4 directors present at 8:46am.

B. Company Credit Card

February 2022 Statement Website Fee 59.37

Pd 3/7/2022

Oyer made a motion to approve Credit Card. Seconded by Hewitt. Motion carried with 4 directors present at 8:47am.

C. Approve Staff Time Sheets

It was moved by Hewitt, seconded by Thorndyke to approve staff time sheets for the following positions: AC/RC

3/3/2022 Sarah Earles_____1254.40

3/17/2022 Sarah Earles_____1254.40

3/31/2022 Sarah Earles_____1254.40

Status of Motion: carried at 8:50 a.m. with 4 directors present.

V. OLD BUSINESS- UPDATES

- Goals of SWCD- Tabled
- NRI Rates-Tabled
- New Hire-Applications are coming in. Set up interviews for next week, either Wednesday during day, Thursday evening only, or Friday anytime.
- Personnel Policy Review-Oyer made a motion to only Pay out PTO after 6 month Probation if employment ceases. Hewitt seconded. Status of motion: carried with 4 director present at 9:20am. Thorndyke made a motion to set the Per Diem amount at \$50 per day that includes an overnight. Seconded by Hewitt. Status of Motion: Carried at 9:26am with 4 directors present.

VI. NEW BUSINESS

- Upcoming events-None at this time.
- PF Banquet-Card. We received a \$65 Field and Steam card for being a sponsor of PF banquet. They did not offer Sponsor Prints this year. Thorndyke made a motion to gift the card to employee Sarah Earles. Oyer seconded. Status of Motion: Carried at 9:35 am with 4 directors present
- Operations Money- Tabled until money comes in
- Cover Crop Day-Tabled

VII. DISTRICT EMPLOYEE REPORTS

AC/RC's REPORT -

VIII. CORRESPONDENCE/MISCELLANEOUS –

- Reminder to board members to complete OMA training if you haven't already.
<http://foia.ilattorneygeneral.net/Default.aspx> WEBSITE IS STILL DOWN

IX. PLAN NEXT MEETING –Monday May 9, 2022 at 8:30am

IX. ADJOURN- motion made to adjourn by Thorndyke and seconded by Hewitt with 4 directors present at 9:39 a.m.